

Seaside School District 10

Code: **BFC**
Adopted: 7/26/07

Adoption and Revision of Policies

The policies of the Board will be subject to alteration, addition or deletion only upon majority vote of the Board at any regular or special meeting which all members have been notified of the text of the proposed alteration, addition or deletion in writing at least 24 hours in advance. In most cases, a first reading of the policy will be scheduled on the agenda of a regular meeting prior to the adoption at a subsequent regular meeting.

A proposed change in policy will not be made at the meeting in which it is proposed unless an emergency situation arises. For the situation to be declared an emergency, a unanimous vote of the Board is required. The formal adoption of policies will be recorded in the minutes of the Board. Only those written statements so adopted and so recorded will be regarded as official Board policy.

Any formal motion or action of the Board which tends to create, amend or supplement policy will be called to the attention of the Board in the review of the minutes for formal adoption as a revision to the existing policy.

Board policy documents will be printed and assembled in looseleaf booklets. When additions, deletions or amendments are made to Board policy, the addition, deletion or amendment will carry the adoption date and the corrected copy will be published and inserted in each Board policy booklet at the earliest opportunity.

The operation of any section or sections of policies not established by law or specifically listed in the current collective bargaining agreement may be temporarily suspended by a majority vote of the Board at a regular or special meeting.

The policy manual committee will review the manual at the beginning of each year in order to keep it up to date.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 332.505](#)

[OAR 581-022-1610](#)
[OAR 581-022-1720](#)